



INTERNATIONAL SHOOTING SPORT FEDERATION
INTERNATIONALER SCHIESS-SPORTVERBAND e.V.
FÉDÉRATION INTERNATIONALE DE TIR SPORTIF
FEDERACION INTERNACIONAL DE TIRO DEPORTIVO

ISSF, Bavariaring 21, D-80336 München, Germany

To all ISSF Member Federations

EXECUTIVE COMMITTEE

President:	Olegario VÁZQUEZ Raña	MEX
Vice-Presidents:	Gary L. ANDERSON	USA
	Vladimir LISIN	RUS
	Luciano ROSSI	ITA
	Yifu WANG	CHN
Chairman Tech. C.:	Jörg BROKAMP	GER
Chairman Athletes:	Abhinav BINDRA	IND
Members:	Alexandros DIMAKAKOS	GRE
	Kevin KILTY	IRL
	Rodrigo de MESA Ruiz	ESP
	Robert MITCHELL	USA
	Raninder SINGH	IND
Secretary General:	Franz SCHREIBER	GER

Munich, 01/24/2017 /SG

**Reference: ISSF Academy C21 Course 2017
for the ISSF Academy Coaches C-License
in Bar, Montenegro from October 4-12, 2017**

Dear Mr. President,
Dear Friends,

The ISSF Academy is currently preparing to host the ISSF Academy C-Course for Coaches for the 21st time and herewith cordially invites all ISSF member federations to nominate their Coaches to attend the ISSF Academy C21 Course 2017 to be held in Bar, Montenegro from October 4-12, 2017.

LANGUAGE

The working language of all ISSF Academy international Coaches Courses is English. Participants are expected to have a strong working knowledge of the English language both spoken and written. Poor knowledge of the English language may jeopardise participants' chances of successfully completing the Course and will inevitably compromise their ability to gain fully from participation.

REGISTRATION

We kindly ask all our member federations to enter their Coaches in the Online Registration Service for the ISSF Academy. The Online Registration Service can be accessed under <http://academy.issf-sports.info>. All ISSF Member Federations can access this entry system by using the standard ISSF login details, which are also used for entering athletes for competitions. Please enter your Coaches as soon as possible, but not later than:

March 31, 2017

ACCEPTANCE

The ISSF Academy will select a maximum of 10 participants per discipline (Rifle, Pistol, Shotgun) for this Course and a maximum of 2 participants per federation will be allowed initially. A waiting list will then apply. A letter of acceptance including the topics of the participants' homework assignment will be sent to those member federations whose registrations have been accepted.

FEES

The total costs for the ISSF Academy C21 Course 2017 in Bar, Montenegro is 1,250.00 Euro which covers full board accommodation as well as all course papers, documents and local transportation between the airport and the Course location. The hotel is named Hotel Princess in Bar which is also the location of the Course. The standard Course fee includes double room accommodation. Single room accommodation can be requested but is subject to availability and involves an extra charge of 10.00 Euro per day to be paid directly to the Hotel Princess in Bar. A separate fee of 50.00 Euro is charged for issuing the coaching license should the participant be successful in completing the course. Please note that applicants not meeting the official payment deadline cannot be considered for the Course. The official payment deadline is

June 2, 2017

TRAVEL

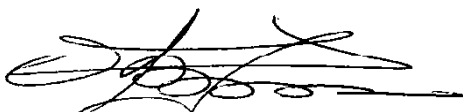
The nearest airports to Bar are Podgorica (TGD) and Tivat (TIV). There are several flights per day offered to both airports. Transport from the airport to the Hotel Princess in Bar will be arranged for your arrival and departure on the official travel days. The travel days should be planned for October 4, 2017 (arrival) and for October 12, 2017 (departure). After your application was accepted you will receive a confirmation letter together with the travel form which needs to be filled out and sent back to the ISSF Headquarters in Munich.

CANCELTATION

Cancellations after the registration deadline (March 31, 2017) will be charged 30 % (375.00 Euro) of the registration fee. In addition, all other cancellation fees (hotel, transportation) must be covered separately.

We kindly ask you to adhere to the above deadlines so that we can ensure that the ISSF Academy C21 Course 2017 is well organized and prepared for the convenience, comfort and complete satisfaction of your designated participants. More information on the ISSF Academy and the Coaching Courses can be found online under www.issf-sports.org/academy. Questions can be sent to issfacademy@issf-sports.org.

With kind regards,
Sincerely yours,



Olegario Vázquez Raña
ISSF President



Franz Schreiber
ISSF Secretary General

Enclosed:

Guidelines to ISSF Academy Online Registration System

EVALUATIONS AND EXAMINATIONS

To pass the ISSF Academy Coaches C-License Course, the following prerequisites are expected:

1. Each participant is required to complete a homework assignment based on a task that will be issued upon their acceptance to the Course. During the Course, a review and evaluation of the assigned homework will take place. The homework must be submitted via the online classroom by

September 1, 2017

No submissions will be accepted after this date. In exceptional circumstances an extension of one week will be granted after which time if the documents have not been received your participation on the Course will be deemed cancelled.

2. The Course will conclude with a written examination to test participants' knowledge and understanding of the topics covered by the course. In certain circumstances, an oral examination might also be conducted. To successfully pass the Course, it is a requirement that all parts of the course evaluation (homework and written test/oral test) achieve a minimum pass mark of 50 %.
3. Upon successfully passing the Course, the participants can apply to the ISSF via their federation for the ISSF Academy Coaches C-License by paying a fee of 50.00 Euro for the issuance of the license and ID card and for the use of the ISSF C-Coach logo. They will receive a certificate of participation at the end of the Course.

GENERAL INFORMATION SUMMARY

COURSE DATES:

October 4-12, 2017

ARRIVAL DAY:

October 4, 2017

Transport will be organized and paid from Airports Podgorica and Tivat, MNE only on the official travel days.

DEPARTURE DAY:

October 12, 2017

Transport will be organized and paid from Airports Podgorica and Tivat, MNE only on the official travel days.

COURSE LANGUAGE:

English

COURSE FEE:

1,250.00 €

Double Room included; Single Room subject to availability, the extra charge of 10.00 Euro per day has to be paid directly to the Hotel Princess in Bar.

COURSE & HOTEL LOCATION:

Hotel Princess Bar
ul. Jovana Tomaševića 21
85000 Bar, Montenegro
+38-30-300-177

SHOOTING FEDERATION OF MONTENEGRO CONTACT:

Ms. Dubravka Ivanovic
strelkom@t-com.me

ISSF HEADQUARTERS CONTACT:

Ms. Sarah Galonska
sarah@issf-sports.org

REGISTRATION DEADLINE:

March 31, 2017

PAYMENT DEADLINE:

June 2, 2017

CANCELATION DEADLINE:

March 31, 2017

Cancellations after this day will be charged 30 %.

HOMEWORK DEADLINE:

September 1, 2017